



**BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED**  
(A Government of India Enterprise under Ministry of Information & Broadcasting)  
(A Mini Ratna Company)

**Corporate Office: C-56/A-17, Sector-62, Noida-201307**  
**Phone: 0120-4177850, Fax: 0120-4177879**

Applications are invited for engagement of following staff purely on contract basis in Government offices in Delhi Only.

S.No.	Name of the Post	No. of Persons Required	Educational Qualification	Working Experience	Monthly charges	Job Requirement
1.	Account Assistant	03 Nos.	1. Graduation in Commerce 2. One year Diploma in Computer Application	Must have accounting experience of One year with expertise in Ms-office (latest version)	Rs. 18,000/-	1. To prepare invoices. 2. Maintenance of revenue related data. 3. Managing of spreadsheet having details of AIR/DDK on various parameters. 4. To prepare Revenue statement on monthly basis. 5. To prepare various revenue statements for Service Tax Receipt and training fee receipt alongwith their reconciliation of accounts

\*The rates are subject to change as per Provisions of Law for contract employees.

Suitable candidates will be selected as per established norms.

Application forms may be obtained from **BECIL's Corporate Office: C-56, A/17, Sector-62, Noida-201307** or downloaded from [www.becil.com](http://www.becil.com).

The duly filled in application form along with self-attested photocopies of educational/ experience certificates, two passport size photograph and **registration fee of Rs.300/- (Rupees Three Hundred Only)** by cash or demand draft drawn in favor of **BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED** payable at **New Delhi** may be submitted to Assistant General Manager (HR) in **BECIL's Corporate Office at C-56/A-17, Sector-62, Noida-201307 (U.P)**.

The SC/ST/PH candidates are exempted from registration fee.

**Last date for submission of application forms is January 20, 2017.**

**Sd/-**  
**Mahesh Chand**  
**Assistant General Manager (HR)**